

**Snoqualmie Elementary School  
PTSA Board Meeting Minutes  
Tuesday, October 27th, 2009**

**Board Members Present:**

Deborah Doy, President	Angela Markley, Co-Treasurer
Ahn Lee Horn, Legislative Chair	Kristy Brooks, Co-Treasurer
Laurie Fitzpatrick, Executive Member	Kim Arellano, Co-VP Fundraising
Mary Benham, Executive Member	Staci Miller, Co-VP Fundraising
Cathy Killian, Executive Member	Ali Paredes, Executive Member
Monique Kruyt, Executive Member	Kim Ayars, Secretary
Kristi Wittress, Co-VP Enrichment	

**Call to Order:** The meeting was called to order at 2:02 in the SES Art Portable. The 10.13.09 Board Meeting minutes were reviewed. Cathy moved to approve the minutes, Ali seconded. The minutes were approved via voice.

**Treasurer Report:** Total cash on hand is \$81,851.87. Deb recommended that we lower walkathon expenses in the budget as we don't usually spend a lot on the event itself. Kristy mentioned that we should change Field Trip Experiences line item to Grade Level Experiences. There was a discussion regarding tax implications with logo wear. It was determined that because Field House pays the sales tax we are not responsible for any tax implications. Kristy also mentioned that if we pay a contractor \$600 or more during a calendar year, we need a W-9 so we can give them a 1099. Deb will notify Robin of possible changes to after-school contracts.

**Legislative and SVPTSA Council:** Ahn Lee reminded us that membership dues are tax-deductible. Kim Ayars will put this in the newsletter. Ahn Lee also mentioned that the legislative round-table is on 11/9/09 at 6:30 at the MSHS Commons. Please also send Ahn Lee things that we want to advertise on council website. Deb commented that the last facilities planning meeting is tonight at SMS from 7:00 to 8:30. Attendance is low at these meetings so be sure and attend if you want your voice to be heard.

**Grants:** We did not receive the Nike grant, but we are thrilled that Si View Parks received it.

**Old Business:**

- **Walkathon:** Raffle winners will be announced Wednesday, 10/28 at 3pm. So far total proceeds are approximately \$34K. We are about \$20K short with a 57% return rate on envelopes. On Friday, teachers will distribute pencils for kids who sent in an envelope. Kids who did not turn in an envelope will be given another envelope and a second chance to get a pencil. Deb will let teachers know that teacher grants can now be applied for. Deb and Angela reviewed the budget off-line and it was determined that we have enough reserves to not to have to cut items this year. Deb presented two versions of a thank you letter. The Board decided not to include the laps in the thank you letter.
- **Cookbook:** We have sold 235. Next big push to sell will be in November.
- **Membership:** Ali reported that we have 264 members and brought a list of members for the board to review. We did recruit a 5% increase from last year and earned a silver award. Deb will mention the lack of staff who are members at Cori's staff meeting to try and encourage more staff to participate.
- **Swordfit:** There was no report. The Board decided to postpone this until we finish reviewing the after-school contracts.
- **Assemblies:** We will have Peter and the Wolf in May and Eric Ode will do MLK assembly.

- **Reflections:** Cathy sent an email to teachers again asking to come into their class. Cindy Hodgins is the only one who has responded.
- **Parent Education – Safety Escape:** Scheduled for January 21<sup>st</sup> at 7pm. It will be preceded with the General PTSA meeting at 6:30pm.
- **Winter Bazaar:** The theme is Candy Cane Lane. The Board decided not to charge for face painting. Cathy ran down some craft ideas. We decided against the glass balls since they are messy and they could break. We decided on 8 crafts as a possibility. Kim Ayars, Cathy, and Deb will review the contents of the storage shed to see what we can reuse. Kim Arellano suggested a “balloon popping raffle” with gifts from the vendors as prizes. Kim Ayars will talk to Mari and see if that is a possibility.
- **Coordinating vests for PTSA members:** The board decided not to pursue this.
- **Going Green/Paperless:** This will be tabled for next meeting when Cori can be present.
- **Turkey Trot:** Mary gave an update and encouraged people to register. She mentioned that the race organizer would love to see more kids participate in the 1K.

#### **New Business:**

- **Home Depot Grant:** Laurie will apply for a Home Depot grant to organize our emergency shed. Deb and Laurie will approach the grant committee to look for volunteers.
- **New budget considerations:** Due to the large reserve, no items will be cut this year.
- **Scrapbook Night:** Friday, November 20<sup>th</sup>. Contact Mari to register.
- **PTA & the Law:** Robin emailed Deb some feedback regarding the handling of money for after-school programs. The board decided not to change our current process. Newly discovered regulations will be taken into consideration for next year’s walkathon.

**Meeting adjourned at 3:22.**